

**LORTON STATION ELEMENTARY SCHOOL  
SCHOOL HOME PARTNERSHIP MONTHLY MEETING  
OCTOBER 4, 2016**

**Principal Update**

- First report cards released on October 4, 2016, for all grades but kindergarten.
- School Population = 981 students. First time the school enrollment has been below 1000 students. 100 fewer students than last year.
- Started the year with open teacher positions, active recruitment underway to fill 3 teaching slots (one 6<sup>th</sup> grade teacher; one 6<sup>th</sup> grade AAP teacher, one Special Education teacher) and one instructional assistant. Looking for the best qualified; reaching out worldwide.

[NOTE: *Principal departed early, as she continues to recover from recent illness*]

**Finance**

- The committee fully reviewed the Income and Expense report.
  - Although the Carry Forward from last year is \$12,942.75, the SHP donation to LSES of \$5,500 has not yet been processed.
- Should fundraisers continue to be profitable, the committee can consider additional scholarships for before and after school activities.
- Need to locate missing purchase of SHP paper, may be co-located with school paper supplies.

**Bylaw change proposal**

- Need to make changes to the Bylaws, which are out-of-date.
- Specifically:
  - Since no dues are collected and all parents and teachers have automatic membership, recommend removing reference to dues
  - Given the average participant numbers for the monthly SHP meeting last year, quorum requirements should be reduced
  - With regard to eligibility, consider removing “good standing” as there is no reference point or definition.
  - Recommend removing term limits, as it would be overly restrictive to implement and could result in unfilled positions.
  - Consider removing reference to the nominating committee, as it is not needed nor used.
- 60-day notice is required before making changes. This SHP meeting counts as the official notice of plans to change/review the bylaws.
- Vote will be taken on December 6, 2016.

**BEFORE/AFTER SCHOOL PROGRAMS**

The group reviewed all Before/After School activities currently planned or under consideration for the year.

- Global Plus – First language classes to begin soon. Beginning with 2 Spanish classes, 1 French class and 1 American Sign Language class. Will survey to assess kindergarten needs.
- Both Stem Excel classes filled to capacity (20). Several students waitlisted
- Sports Club: First year for this sports club. Over 100 applications. Accepted class size of 40 for Mondays (grades 2-3) and 52 for Wednesdays (grades 4-6).
- Math Club = Noted that Torry has approached advanced math students. Consider changing the policy to be for all students or create a second Math Club to up school-wide enthusiasm for math.

- Given recent confusion on where to meet, teacher and parents agreed that club coaches or teachers can meet with the students in the gym to get escorted to their classes. SHP First VP Latoya will reach out to Global Plus to inform them of the new plan. Principal Jackson will announce this change to all the teachers on Wednesday.

### **FUNDRAISING ACTIVITIES**

The group reviewed all fund raising activities currently planned or under consideration for the year.

- Welcome Back Carnival
  - The September 30 Welcome Back Carnival was the first fund raiser for the school year and was well attended. The \$2,054.50 income was offset by expenses for a net benefit of \$487.76. Expenses included investments, such as the popcorn machine, which can be used for future fund raisers.
  - Several Lessons Learned from the Carnival to be considered for future endeavors: 1) different entrance for volunteers; 2) not enough room, add more rom; 3) giveaways for all gifts; 4) lines too long; 5) student newscasters can broadcasters; 6) more whipped cream; 7) buy heavy in the beginning of the year; 8) add opportunity to purchase spiritwear at the event; 9) add community hours for student/teenage volunteers;
  - Additional advertisement for No Hassle Fundraiser should be considered.
  - SHP Secretary offered to lead on advertising for CFC.
- Movie Nights: October 21=Zootopia; January 27=Ice Age; February 24 = Finding Dory or Secret Life of Pets
- Dine Arouds: Chick Fil A – booked for the year; Glory Days – 11/2; New options to be considered. Parent (Jazmyne Corry) will research SweetFrog, Chipotle and Squisito
- Spell-a-thon: Website will handle collection of funds; Scripts has a list of words, which will be shared with teachers on Fridays; School Newscasters will help promote participation.
- Barnes and Noble Bookfair on December 9. This will be after the scholastic book fair, and focused on seasonal book purchases; strings and band will perform; last fundraiser earned \$300
- Boxtops: Due October 28; December 16; March 3; June 16.
- Yearbooks: Parent suggestion to change the price from \$18 to \$20; with late purchase prices of \$22; Flyer already printed at \$18 with late purchase price of \$20. Price increase to be considered for next year.
- School Store & Spirit Wear = Store to be open During Movie Nights only. Although there are no expenses planned for Spiritwear this year, large quantities of \$10 shirts remain in inventory. New website to purchase spiritwear is also available at higher price.
- School Supplies Program = sold 152 kits, poor quality and poor vendor, Consider other options next year.
- New Fundraisers Suggested = Talent Show