
SHP Monthly Meeting

September 3, 2019

Agenda

- Administration Update (7:00 – 7:15)
- 2019 – 2020 SHP Calendar (7:15 – 7:20)
- Finance (7:20 – 7:25)
- Before/After School Programs (7:25 – 7:30)
- Fundraising Activities (7:30 – 7:45)
- Questions (7:45 – 8:00)
- Hot Topic: LSES Family Support Department (8:00 – 8:30)

Administration Update (7:00 – 7:15)

- Total Enrollment
 - Average class size - ~22 students/class; total enrollment ~821 students which is below projected numbers; trailers removed this summer to reflect decreased numbers
- Teacher/Staff updates
 - Teacher breakfast – teachers and staff appreciated the Supply Bar and new teacher baskets provided by SHP
 - New Teachers / Teacher moves – 3 new classroom teachers: 2 in place and one going through onboarding process; Instructional Assistants (IA) are working to complete their teaching degrees and therefore moving to other areas
 - New staff - 1 new band and 2 new strings teachers; Multiple changes within the front office staff
- B2S Nights coming up – Childcare is not provided. Recommend parents only if able.
 - Tues, 9/10 K-2
 - Tues, 9/17 3-6
 - Tues, 9/24 AAP

2019-20 SHP Calendar (7:15 – 7:20)

SHP Mtgs

- 9/3/19 SHP Mtg
- 10/1/19 SHP Mtg
- **11/12/19** SHP Mtg
- 12/3/19 SHP Mtg
- **1/14/20** SHP Mtg
- 2/4/20 SHP Mtg
- 3/3/20 SHP Mtg
- **4/14/20** SHP Mtg
- **5/12/20** SHP Mtg
- 6/2/20 SHP Mtg

Events

- 10/4/19 Movie Night
- 10/16/19 Dine Around @ Moe's
- 11/15/19 Game Night
- 12/11/19 Dine Around @ Moe's
- 3/13/20 Movie Night
- 5/5/20 Teacher Appreciation Breakfast
- 5/19/20 Dine Around @ Chick-fil-A
- 5/29/20 Bingo Night
- 6/9/20 Dine Around @ Moe's
- TBD Recycled Reading-possibly during literacy night
- TBD Barnes & Noble Night 

Note: the school calendar is displaying start of space reservation instead of start of event, which may confuse families for events like Movie Night.

Finance (7:20 – 7:25)

- Budget Report - \$8,717.11 with most recent deposits as of 9/3/19

Bank Account Overview		
		Funds Available At Start Of Year: \$8,380.36
Account	Last reconciled	Balance
BB&T	N/A	\$7,911.36
Total		\$7,911.36

Financial Overview							
Budget Heading	Actual			Budget			More/-Less
	In	Out	Net	In	Out	Net	
1 Fundraisers	-	-	-	\$9,400.00	-\$640.00	\$8,760.00	-\$8,760.00
2 Donations	-	-	-	\$3,500.00	-\$340.00	\$3,160.00	-\$3,160.00
3 Before & After School Programs	-	-	-	\$8,000.00	-\$9,600.00	-\$1,600.00	\$1,600.00
4 Programs	-	-	-	\$100.00	-\$6,745.00	-\$6,645.00	\$6,645.00
5 SHP Operations	-	-\$469.00	-\$469.00	-	-\$2,024.00	-\$2,024.00	\$1,555.00
Total	-	-\$469.00	-\$469.00	\$21,000.00	-\$19,349.00	\$1,651.00	-\$2,120.00

Finance (7:20 – 7:25)

MoneyMinder total bank balance at beginning of financial year (07/01/2019)				\$8,380.36
1 Fundraisers	Budgeted Income	Budgeted Expenses	Budget Net	
Box Tops for Education	\$2,000.00	-	\$2,000.00	
Fall Fundraiser - Game Night	\$500.00	-	\$500.00	
Movie Nights	\$800.00	-\$300.00	\$500.00	
Bingo Night	\$1,600.00	-\$300.00	\$1,300.00	
Dine Arounds	\$2,800.00	-	\$2,800.00	
Shop and Earn	\$200.00	-	\$200.00	
Spiritwear	\$300.00	-	\$300.00	
School Supply Kits	-	-	-	
Yearbooks	-	-	-	
Barnes & Noble Book Fair	\$1,200.00	-\$40.00	\$1,160.00	
1 Fundraisers Totals	\$9,400.00	-\$640.00	\$8,760.00	
2 Donations	Budgeted Income	Budgeted Expenses	Budget Net	
Fall Fundraiser No Hassle	\$500.00	-	\$500.00	
CFC	\$3,000.00	-\$340.00	\$2,660.00	
Other Donations	-	-	-	
2 Donations Totals	\$3,500.00	-\$340.00	\$3,160.00	
3 Before & After School Programs	Budgeted Income	Budgeted Expenses	Budget Net	
Chess Club	\$8,000.00	-\$7,800.00	\$200.00	
STEM exCEL	-	-\$1,800.00	-\$1,800.00	
Odyssey of the Mind	-	-	-	
Math Club	-	-	-	
Mad Science	-	-	-	
Robotics	-	-	-	
Strategy Club	-	-	-	
Global Plus	-	-	-	
3 Before & After School Programs Totals	\$8,000.00	-\$9,600.00	-\$1,600.00	

Finance (7:20 – 7:25)

4 Programs	Budgeted Income	Budgeted Expenses	Budget Net
Scripps Spelling Bee	-	-\$145.00	-\$145.00
Beautification	-	-\$200.00	-\$200.00
Cafeteria Fund	-	-\$250.00	-\$250.00
Field Trips	-	-\$5,000.00	-\$5,000.00
Health and Safety	-	-	-
Hospitality	-	-\$50.00	-\$50.00
International Night	-	-	-
Patrols	-	-	-
Recycled Reading	-	-\$100.00	-\$100.00
Science Family Night	-	-	-
School Store/SGA	-	-\$200.00	-\$200.00
Sixth Grade Promotion	-	-\$600.00	-\$600.00
Teacher/Staff Appreciation Week	\$100.00	-\$200.00	-\$100.00
Playground	-	-	-
Watch DOGS	-	-	-
4 Programs Totals	\$100.00	-\$6,745.00	-\$6,645.00
5 SHP Operations	Budgeted Income	Budgeted Expenses	Budget Net
Administrative/Miscellaneous	-	-\$200.00	-\$200.00
Credit Card Processing Fees	-	-\$500.00	-\$500.00
Bank Charges	-	-	-
Filing Fees	-	-\$25.00	-\$25.00
Insurance	-	-\$389.00	-\$389.00
Printing	-	-\$750.00	-\$750.00
Software for Finance /Volunteers	-	-\$160.00	-\$160.00
5 SHP Operations Totals	-	-\$2,024.00	-\$2,024.00
Grand Totals			
	\$21,000.00	-\$19,349.00	\$1,651.00
Projected bank balance if on budget			\$10,031.36

Before/After School Programs (7:25 – 7:30)

- Programs

- Chess Club - Fall & Winter/Spring Sessions (15 weeks) – to begin the last Friday in September
- STEM exCEL - Fall, Winter, Spring Sessions
- Girls on the Run - Fall & Spring Sessions
- Kaizen Karate - Fall & Spring Sessions – Waiting for admin approval; SACC has priority for the gym until 5pm
- Kaizen Basketball - Fall Session
- Kaizen Soccer - Spring Sessions

To start in Oct.

Registration for activities through website. SHP is hoping to send information to families via electronic format

Mrs. Jackson to send room number assignments to individual activities

Before/After School Programs (7:25 – 7:30)

	Monday	Tuesday	Wednesday	Thursday	Friday
7:45 AM - 9:05 AM					Chess Club (15 weeks)
4:15 PM - 5:30 PM	Kaizen Karate (8 weeks) Girls on the Run	STEM exCEL (8 weeks)	Kaizen Basketball (8 weeks) Girls on the Run	STEM exCEL (8 weeks)	

Sports/physical activities on Mondays and Wednesdays. Computer/academic focused activities on Tuesdays and Thursdays. Activities spread in this format to allow students to take advantage of both types of activities supported by SHP.

Fundraising (7:30 – 7:45)

- **Box Tops**

- Coordinator = Rebeca Mason
- Going Digital!

General Info: paper Box Tops are still valid, digital system is still relatively new and is going through some “growing pains,” more companies are involved in the digital system, LSES is in the system on the app
Families: Download app., add LSES, scan receipts to app;
SHP: Need to find out paper collection dates, spread the word

- **Dine Arouds**

- Coordinator = Jasmine Correy
- 10/16/19 @ Moe’s
- 12/11/19 @ Moe’s
- 5/19/20 @ Chick-fil-a
- 6/9/20 @ Moe’s

Giant – Families need to reenroll ANNUALLY; \$ is suppose to go directly to the school and not PTA however school reports they’ve not seen the \$ for years
Moe’s – need to confirm dates
Glory Days – representative/volunteer needed to contact
Chipotle – volunteer needed to contact for possible November fundraiser dates and to check to see if we can do more than one fundraiser per academic or calendar year
Chick-fil-a – possible move this date to April
LaBrassa – volunteer to reach out for possible fundraising opportunities
McDonald’s “McTeacher Night” – robust discussion about format in the past and possible opportunities; volunteer to reach out and discuss our options
Other restaurant options – Basin Robbins, Dominos, Papa John’s, Paisanos

- **CFC**



- Application Due Date ? – Open enrollment now through December?, Due date not yet released, SHP board member to find yard signs used in the past to post at B2SN

Fundraising (7:30 – 7:45)

- **Spirit Wear** — bundles were successfully sold at Open House and only adult sizes left
 - Coordinator Needed
 - Website and Event sales - hope to push out information in the E-newsletter
- **Movie Nights** — Electronic, online preregistration and ticket sales will be implemented instead of cash collections prior to event. Continue to have onsite payment as well. Sign-up genius available with volunteer time and item drop-off options.
 - Coordinator Needed
 - 10/4/19 - Pokemon Detective Pikachu (Registration)
 - 3/19/20 - TBD
- **Fall Fundraiser**
 - 11/15/19 - Game Night — Opportunity to work with a company (ex. Hasbro) to provide games to play to facilitate family fun and give the option for holiday game purchase; Another opportunity to sell concessions
- **Yearbook**
 - Moving to school? — School has signed the contract. New vendor out of Loudon County. Individual pictures in the fall and class pictures in the spring.

Question Session (7:45 – 8:00)

New Security System – Mrs. Jackson reported on the new system implemented across FCPS to improve overall school security and specifically identify sex offenders. The concerns about long lines and wait times on the first day of school were identified.

- A system created badge is required prior to going beyond the front office on school grounds during instruction time. The system is connected to the sex offender registry to prevent offenders from entering activity and instructional spaces on the school grounds.
- All visitors must initially register in the system by scanning their government identification and taking a picture. Once registered in the system, you will only need to scan your identification to get a badge each time you are a visitor/volunteer during instruction time.
- New parents, guardians and volunteers are encouraged to register at B2SN so it will ease the flow throughout the year.

Hot Topics

Monthly SHP Meetings

Scheduled Hot Topics

- October - Birthday Treats & Food Allergies

Administration is excited about having a dialogue to create a policy. Public Health and a Region 3 representative will be present to give information and help facilitate dialogue.

- November - FLE: Human Growth & Development

- April - Testing 101

- May - Mental Health (Awareness Month)

We still need 4 other hot topics... [\(see next slide\)](#)

LSES Parent Liason, Ms. Muskett was present and identified that they LSES Family Support Department, via Parent Resources Center, has various media to help support the presentation of information and facilitate discussion. Areas highlighted in BLUE are ones pointed out by attendees as requests/recommendations.

Possible Hot Topics for Future SHP

- Power Struggles: Knowing When to Walk Away
- Getting Past Procrastination: How to Get Your Kids Organized, Focused, & Motivated w/o being the bad guy
- From Chaos to Calm: 10 Ways to Stop Power Struggles
- Mastering the Process of School: Helping Students Build Study & Organization Skills
- Helping your Child Cope w/ Stress
- Irritability in Children & Youth: How to help Children Cope
- **Raising a Screen Smart Kid: Embrace the Good & Avoid the Bad in the Digital Age**
- Parenting Through Challenging Times: Supporting Your Child Through Life's Ups & Downs
- **Raising Children w/ High Self-Esteem in a High Pressure Culture**
- Parenting Children w/ Challenging Behaviors
- Mind in the Making Series
- Digital Citizenship Series Part 2: When to Introduce Social Media
- **Setting the Stage for Summer Success**

Additional recommendations – School Safety: How does FCPS keep kids safe? Specific information about drills (fire, active shooter and bus evacuation); Summer Fair: Maybe in April or May to include tables for representative of various summer activities, library for summer reading programs and learning activities, and general camp information

LSES Family Support Dept.

The mission of the Family Support Department is to combine the efforts of LSES support specialists in order to provide comprehensive assistance to families and students.

- Ms. Muskett, Parent Liaison (12 years @ LSES; volunteers with the Lorton Action Center early literacy program and coordinates with other outside organizations to help students who have academic difficulties)
- Ms. Romeo, School Social Worker (now full time position at LSES)
- Ms. Hailer, School Psychologist
- Ms. Fructuoso (new) & Ms. Baier (on maternity leave), School Counselors

